

## MONTHLY BOARD MEETING MINUTES

- I. **CALL TO ORDER** - On Tuesday April 19, 2022, at 9:00 am a regular meeting of the Board of Supervisors of the St Joseph County SWCD at the Farm Credit Service building at 5310 S. Main St., South Bend, IN 46614, was called to order by John Dooms, Chairman.

II.

**PRESENT – SWCD**

John Dooms, Chair/Supervisor  
Sam James, Supervisor  
Marty Lappin, Supervisor  
Mike Burkholder, Assoc. Sup.

**PRESENT – SWCD/NRCS**

Sarah Longenecker, SWCD CC  
Debbie Knepp, NRCS DC  
Kelly Dodd, SWCD AA

**Present – EX-OFFICIO**

**PRESENT –**  
Sandra Hoffarth,  
ISDA DSS

**ABSENT – SWCD**

Chris Matthys, Supervisor  
Dave Craft  
Chuck Lehman  
Randy Matthys  
Richard Schmidt  
Dru Wrasse  
Dave Vandewalle, Supervisor  
Ally Pudlo, SWCD EEC

- III. **ADDITIONS TO AGENDA** – Need to add Forestry Field Day to New Business

IV. **REGULAR BUSINESS**

- a. **Legislative Updates** – None
- b. **Indiana Conservation Partnership Updates** – None
- c. **Minutes March 15, 2022 board meeting** – Board Minutes were reviewed and approved, pending corrections (adding 2<sup>nd</sup> on CWI motion).
- d. **Treasurer’s Report: (3/16/22 – 4/18/22)** – Treasurer’s report was reviewed and approved as presented
- e. **Approval of Claims (3/16/22 – 4/18/22)** – Sam James made a motion, Marty Lappin 2<sup>nd</sup> motion to approve Claim Nos. 11717 – 11721 for a total of \$1,190.53. Motion carried.

V. **OLD BUSINESS**

- a. **St. Joseph Co. Soil & Water Conservation Partnership Staff Reports**
  - i. **Field Office Report** – John Dooms requested a sympathy card be sent to Jodie Overmyer at Marshall Co. SWCD. The field office report was presented to the board, reviewed & discussed. (Attached)
  - ii. **NRCS Talking Points** – Knepp mentioned 2 reports, Indiana Science Assessment and the USDA Conservation Assessment Report. Reviewed & discussed (attached).
- b. **AG Days** – Marty Lappin mentioned that our display was too “busy”, make it simpler? Also suggested alternatives. Sam James thought we had a good turnout, maybe use a different display, give away seeds? John Dooms suggested we use kids to show the displays.
- c. **Landfill Inspection** – Sarah Longenecker talked to the new manager at Prairie View Landfill. They set the site visit date for May 17<sup>th</sup>. Sam James and Sarah will conduct the inspection.

VI. **NEW BUSINESS**

- a. **Schedules/ Upcoming Events / Any Related Claims** –
  - i. **Staff Comp Time Requests** – Ally – April 21<sup>st</sup> - Recycled Bubbles Program, May 7<sup>th</sup>- SMIPP CISMA Weed Wrangle, May 21<sup>st</sup> – Science Alive. Sarah – May 4<sup>th</sup> – Urban Farm tour.
- b. **Bank Information** – Kelly Dodd received information from 3 different banks. John Dooms suggested to put the information in a spreadsheet format and contact other banks.
- c. **GLRI Grant** – Sarah Longenecker and Deb Knepp mentioned that there is a \$300 – 500k grant available for urban ag and small farms. Discussion followed, Sam James made a motion to move forward, Marty Lappin 2<sup>nd</sup> the motion. Motion approved and carried.
- d. **Supervisors Meeting Schedule** – John Dooms suggested having the meeting Monday April 25<sup>th</sup>, at 9:00 a.m.
- e. **Committee Sign Up** – John Dooms mentioned that it needs to be updated.
- f. **Yellow River 319 Grant** – Sarah Longenecker gave a brief report on the first steering committee meeting (attached).

- g. **Forestry Field Days** – Deb Knepp informed the board that Elkhart Co. SWCD contacted us to see if we would like to partner with them on a forestry field day this fall at the ACCEL Farm. Sam James made a motion to move forward, Marty Lappin 2<sup>nd</sup> the motion. Motion carried

**VII. PRIVILEGE OF FLOOR** – Sandra talked about other grants and the SWCD Regional Meeting in August.

**VIII. ADJOURNMENT** – Sam James motioned to adjourn the meeting, Marty 2<sup>nd</sup> it. Meeting Adjourned at 10:20 A.M.

*Respectfully submitted,*

**Kelly Dodd**

**Administrative Assistant**

**St. Joseph County Soil & Water Conservation District**

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***Approved by:***

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Supervisor

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Supervisor

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